**[SCHOOL NAME]**

**ANNUAL ADMISSION NOTICE**

**in respect of admissions to the 20\_\_/\_\_ (***insert school year*   
*concerned***) school year**

**Admission Policy and Application Form**

A copy of the school’s **Admission Policy** and the **Application Form for Admission** for the [*insert school year*] is available as follows: –

To download at: **www.[*schoolwebsiteaddress*]**

On request: By emailing [*school email address*] or writing to: [*school office address*]

**Part 1 - Admissions to the 20\_\_/\_\_** [*insert school year concerned*] **school year**

**Application and Decision Dates for admission to the 20\_\_/\_\_** [*insert school year concerned*]

The following are the dates applicable for admission to junior infants/first year (delete as appropriate):

|  |  |
| --- | --- |
| The school will commence accepting applications for admission on |  |
| The school shall cease accepting applications for admission on |  |
| The date by which applicants will be notified of the decision on their application is |  |
| The period within which applicants must confirm acceptance of an offer of admission is**\*** |  |

**\*Failure to accept an offer within the prescribed period above may result in the offer being withdrawn.**

**Note: the school will consider and issue decisions on late applications in accordance with the school’s Admission Policy.**

**Autism Class Application and Decision Dates for admission to the 20\_\_/\_\_** [*insert school year concerned*] **school year**

The following are the dates applicable for admission to the school’s autism class which caters for children with [*insert details of category/categories of education needs approved by the Minister catered for in the class*]:

|  |  |
| --- | --- |
| The school will commence accepting applications for admission to the autism class on |  |
| The school shall cease accepting applications for admission to the autism class on |  |
| The date by which applicants will be notified of the decision on their application for admission to the autism class is |  |
| The period within which applicants must confirm acceptance of an offer of admission to the autism class is**\*** |  |

\***Failure to accept an offer within the prescribed period above may result in the offer being withdrawn.**

**Number of places being made available in the 20\_\_/\_\_** [*insert school year concerned]* **school year**

|  |  |
| --- | --- |
| The number of available places in junior infants/first year (delete as appropriate) **^** |  |
| The number of residential places is (boarding schools only) |  |
| The number of non-residential places is (boarding schools only) |  |
| The number of places being made available in the autism class catering for children with [*insert category or categories of additional (‘special’) education catered for in the specialist class*] ~ |  |

Include the section below, as appropriate, if the school has a waiting list in place prior to 1 February 2020, and intends to prioritise admissions based on this list.

**It should be deleted in all other instances**.

Prior to the commencement of Section 62 of the Education (Admission to Schools) Act, 2018 on 1 February 2020, [*School Name*] has compiled a waiting list and provided written confirmation to applicants that they are on this list. The total number of school places in junior infants/first year is \_\_\_. The number of applicants on the waiting list is \_\_\_\_.   
Waiting lists will cease in February 2025.

**Other classes approved by the Minister**

If the school has a number of specialised classes approved by the Minister that cater for different categories of additional education needs, details of the numbers of places for each specialised class must be provided.

**PART 2 - Admissions to the** [*insert previous school year*] **school year**

(This section should only be completed if your school intake group/special class was oversubscribed in the previous school year)

**Information regarding the admission process for the Intake Group for [junior**   
**infants/ first year]/[autism class] for the 20\_\_/\_\_ school year**

In respect of the 20\_\_/\_\_ [*insert school year prior to that to which the admission notice applies*] school year, the total number of applications for admission received by the school was\_\_\_\_\_.

|  |  |
| --- | --- |
| **Breakdown of places allocated for the 20\_\_/\_\_ school year:** | |
| Number of places available |  |
| Number of applications received |  |
| Number of offers made and accepted under each criteria | A description of each criterion used and the number of places offered and accepted under that criterion must be entered here.  Example, as follows:  Criterion One: Applicants living in the catchment area – 40 places offered, 38 places accepted. Criterion Two: Applicants with siblings attending the school – 20 places offered, 20 places accepted. |
| Total number of offers made |  |
| Number of names placed on waiting list |  |